

**COMMITTEE MEETING**  
**October 7, 2014**

**For Commission Approval on October 9, 2014**

*All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Dr. Ronald Sims*

1. Resolution to provide a thirty day notice of termination of the contract between Jefferson County, Alabama and Around The Clock (ATC).

**PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**PERSONNEL BOARD**

*Mr. Lorren Oliver*

2. **Balch & Bingham LLP – Contract #6582**  
Legal services will be provided to the Personnel Board for fiscal year 2015.  
**(Acknowledgement Only)**

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$600,000.00
Current Remaining Budget:	\$600,000.00
Requested Amount:	\$100,000.00
Remaining Budget after Requested Amount:	\$500,000.00
30 Day Cancellation:	Yes

3. **Lloyd, Gray, Whitehead & Monroe PC – Contract #6583**  
Legal services will be provided to the Personnel Board for fiscal year 2015.  
**(Acknowledgement Only)**

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$600,000.00
Current Remaining Budget:	\$500,000.00

Requested Amount:	\$100,000.00
Remaining Budget after Requested Amount:	\$400,000.00
30 Day Cancellation:	Yes

4. **Bradley, Arant, Boulton & Cummings – Contract #6584**  
 Legal services will be provided to the Personnel Board for fiscal year 2015.  
**(Acknowledgement Only)**

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$600,000.00
Current Remaining Budget:	\$400,000.00
Requested Amount:	\$100,000.00
Remaining Budget after Requested Amount:	\$300,000.00
30 Day Cancellation:	Yes

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

5. **TDC Group, Inc. – Contract #6621**  
 Agreement to perform installation and configuration of the software “Freeance for City Works”. The Freeance software is used to access the City Works work order system from tablets and smart phones.

Contract Term:	90 days
Original Budget:	\$3,176,000.00
Current Remaining Budget:	\$1,803,552.46
Requested Amount:	\$27,000.00
Remaining Budget after Requested Amount:	\$1,776,552.46
30 Day Cancellation:	Yes

6. **Vestavia Hills Investment Partners, LLC – Contract #6632**  
 State Required Permit with Alabama Department of Transportation granting permission to install gravity main sanitary sewer in U.S. Highway 31 in the City of Vestavia Hills for Vestavia Hills Investment Partners, LLC. (2) Utility Agreement between George Tomlin - Manager of Vestavia Hills Investment Partners, LLC and Jefferson County regarding the construction of gravity main sanitary sewer with ALDOT Right-of-Way. **There is no cost to the County.**

Contract Term:	Indefinite
Original Budget:	N/A
Current Remaining Budget:	N/A
Contract Amount:	\$0.00
Requested Amount:	\$0.00
Remaining Budget after Requested Amount:	N/A
30 Day Cancellation:	No

**COUNTY ATTORNEY**

*Ms. Carol Sue Nelson*

- 7. Resolution denying vehicle damage claim of Miguel Harris.
- 8. Resolution denying plumber reimbursement claim of Rose Mary Green.
- 9. Resolution approving payment of vehicle damage claim of Eric Bruce in the amount of \$794.70.
- 10. Resolution authorizing the President of Jefferson County Commission to execute a letter agreement with Adam G. Sowatzka to provide legal representation and advice regarding environmental and clean water compliance.

**COUNTY MANAGER**

*Mr. Tony Petelos*

- 11. Resolution authorizing the liquidation process of assets including the former Office of Senior Citizens and the former Central Laundry facility.

**OTHER BUSINESS**

*Commissioner David Carrington*

- 12. **Prescott House – Contract #6637**  
Appropriation of FY 15 funds to provide no-cost forensic interviews of child victims in support of law enforcement and the District Attorney’s Office.

Contract Term:	10/01/2014 - 09/30/15
Original Budget:	NA
Current Remaining Budget:	NA
Requested Amount:	\$50,000.00
Remaining Budget after Requested Amount:	NA
30 Day Cancellation:	No

- 13. Resolution to appoint the following persons to the Board of Trustees for the Rex Lake Fire District.
  - 1. Ed Coberly – term ending October 31, 2015
  - 2. Victor Kellum – term ending October 31, 2016
  - 3. Leland Ashworth – term ending October 31, 2017
  - 4. Chris Romei – term ending October 31, 2018
  - 5. Chris Retan – term ending October 31, 2019